



Accessful is an EnAbling Change Partnership project

February 2019

Dear Parents/Guardians,

Your teen attended one of three Accessful Student Symposiums in December at the Red Rose Convention Centre. Teacher and Parent Symposiums were held on February 14th and featured information about the Accessful website, the many resources available for all stakeholder groups, including parents, and plans for the upcoming in-school programming for your teen.

Staff from The Bennett Edge Employment Agency will be visiting schools to meet with individual students, look over résumés and offer advice as students prepare to obtain summer employment. In order to prepare for this special one-on-one time, students will need a printed copy of their résumé.

In order to help you and your teen prepare for this component of the project, copies of various resources have been included with this letter. Please start by working with your teen to fill-in the '**Résumé Worksheet**' with as much detail as possible. The resource titled, '**Work Experience and Transferable Skills**' may help identify a number of positive assets.

Once your teen has completed the worksheet, they will be ready to create an impressive résumé that will gain an employer's attention. '**Résumé Sample and Tips**' will help them get started, along with the templates available online. These additional resources are located under the Student Resources hub.

We encourage parents to visit accessful.org to view the video from the Student Symposium and to browse through the various resources.

Please indicate permission for your teen to participate in the in-school programming with The Bennett Edge Employment Agency and return the form to the Special Education Head at your teen's school **by Wednesday, February 27, 2019.**

Please remember, your teen must have their printed résumé at school for the scheduled visit date noted on the permission form.

Once again, we look forward to working with you and your teen on their employment journey.

Richard Clewes
Accessful Coordinator
Accessful.org

In-School Programming Permission

Please indicate if your teen is interested in getting helpful advice as they look for summer employment.

The Bennett Edge Employment Agency will be visiting our school on the following date:
March _____, 2019.

- My teen has permission to participate in the one-on-one interview. **He/She/They will have their printed résumé at school for the date noted above.**
- My teen has **does not** have permission to participate in the one-on-one interview.

Please print name of parent/guardian(s)

My teen's name: _____
Please print name of student

Teens' High school: _____

Please return this page to the Special Education Head at your teen's school **by Wednesday, February 27, 2019.**

Résumés can be turned in for safekeeping and kept on file for the interview date.